



BA-PHALABORWA MUNICIPALITY  
MEMORANDUM  
- BUDGET AND TREASURY \_

**TO** : *Prospective Service Provider*  
**FROM** : **SCM /STORES**  
**DATE** : **06/11/2024**  
**ENQUIRIES** : **STORES**  
**TELEPHONE** : **015 780 6361/62**  
**REF** : **RFQ6403**

*Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **14/11/2024 at 12H00***

| <b>QUANTITY</b> | <b>Description</b>        | <b>PRICE/UNIT<br/>(Inc. VAT)</b> | <b>DELIVERY<br/>PERIOD</b> |
|-----------------|---------------------------|----------------------------------|----------------------------|
| <b>200</b>      | <b>Waste rag 5kg</b>      |                                  |                            |
| <b>100</b>      | <b>Floor pine gel 25l</b> |                                  |                            |
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|                 |                           |                                  |                            |

**Please number your quotes (Your Ref no)**

*The following conditions will apply:*

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer.*
- *The municipality retains the prerogative to reject any quotes it deems to be excessive*
- *A firm delivery period must be indicated.*
- *Tax Clearance Pin*
- *A service provider be registered with central supplier database (CSD)*
- *Completed MBD4 (Declaration of Interest) Form*
- *Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for Objective goals)*  
*20 is further evaluated : 20 for 100% Black owned;*  
*18 for at least 51% Black owned; and*  
*14 for Less than 51% Black owned*